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Staff Senate Meeting Minutes

Staff Senate

2014-09-11

Minutes Staff Senate Meeting, September 11, 2014

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Staff Senate Meeting Minutes
September 11, 2014
ARKU 507-508

Members Present: Brittany Acuff, Stephanie Adams, Denise Bignar, Donna Carter, Blake Chapman, Laura Cochran, J'onnelle Colbert-Diaz, Lonnie Deavens, Cosmo Denger, Shannon Dere, Christopher Frala, Stephanie Freedle, Lisa Frye, Nicole Green, Marweta Haegele, Derrick Hartberger, Jeremy McAtee, Ryan Miller, Cindy Morley, Eva Owens, Mary Skinner, Eric Specking, Elon Turner, Lisa Turner, Teresa Waddell, Trish Watkins

Members Absent: Barbara Abercrombie, Stephanie Bukoski-Smith, Stacey Clay, Hershel Hartford, Roy Hatcher, Autumn Parker

- I. The meeting was called to order by Chair, Trish Watkin at 9:30am.
- II. A motion was made, seconded and approved to adopt the agenda as presented.
- III. Employee of the Year Presentations – Denise Bignar; Denise recognized the Employee of the Year recipients.
- IV. Roll Call
- V. A motion was made, seconded, and approved to accept the meeting minutes as presented.
- VI. Office of Equal Opportunity and Compliance – Shannon Haupt; Shannon spoke to Staff Senate about the new ADA Accommodation Policy. The policy and the reasonable accommodation request form is on the Office of Equal Opportunity and Compliance website.
- VII. Transit and Parking – Gary Smith
 - a) October 1, 2014 the My Parking online should be up and running.
 - b) The walk only zones are from Monday thru Friday from 8am – 5pm.
- VIII. Committee Reports
 - a) Awards – Mary Skinner – The Committee is currently working on the Part-time Employee Award. Nominations for the award will go out next week and the deadline is October 2, 2014. The Committee will present the winner on October 9th.
 - b) Finance – Eric Specking; Not present. Donna Carter reported the updated expenses amount from Staff Senate is \$6,499.24. This amount includes the awards and fringes. Also, if any person responsible for any purchases please provide receipts and Expense Transfers numbers for expense transfers.
 - c) Special Events – Brittney L. Acuff; The Committee will work on the Legislative Forum and the Health and Benefits. Brittney asks if any Senator would like to volunteer for the Committee. Cindy Morley, Lisa Turner, Blake Chapman, and Laura Cochran volunteered to be on the Committee.

IX. Human Resources – Barbara Abercrombie. Not present. Debbie McCloud, Employees Services Director was present to hear any workload concerns.

X. Around the Senate

a) The kickoff to the Path of Wellness will be on Wednesday, October 8, 2014. There will be a Wellness Walk hosted by the Chancellor at 2:00pm